

**Ames Public Library Board of Trustees
Minutes of the Regular Meeting
November 21, 2019**

The Ames Public Library (APL) Board of Trustees met in regular session on Thursday, November 21, 2019, in the Dale H. Ross Board Room, with Glatz, Kluesner, Looft, Myers, and Raman in attendance. Barchman, Briese, Butler, and Marshall were excused. Director Schofer and Ward Leek were also present.

Call to Order: President Kluesner called the meeting to order at 7:00 p.m.

Consent Agenda:

Moved by Myers, seconded by Looft, to approve the following items on the consent agenda:

1. Resolution approving donation:
 - A. In memory of Dave Gostele from
 - Mark and Kim Aarsvold\$25.00
 - Anonymous\$20.00
 - Clayton and Barbara Armstrong\$20.00
2. Minutes of the regular meeting of November 21, 2019
3. Payment of the claims 10/1/19 – 10/31/19

Vote on Motion: 5-0. Approved unanimously. Resolution No. 2019-L027 adopted.

Public Forum: Ward Leek read a letter he had previously sent the Board in opposition of the All Ages Drag Show.

No other public comments.

Financial Reports: Director Schofer reviewed the budget timeline with the Board noting items that may affect the upcoming budget request such as the expansion of the electronic collection, conference attendance, the addition of an adults World Languages collection, strategic planning expenses, and maintenance items. Budget documents will be presented at the December meeting.

Activity Reports:

Assistant City Manager Schildroth was not present.

Administrative Staff Report: Schofer reported that the Annual State Survey was submitted. The Annual Report was finalized. We went through the initial budget PROBE meeting. We are sharing our information with IUPLA (Iowa Urban Public Library Association) and will have information from other libraries across the state to benchmark different areas. Schofer has completed the City onboarding process and made some good connections. She has attended the Creating the Culture leadership

training and gained some good insight with relevant information to apply to the current strategic planning process focusing on not advocating but empowering staff. She attended the Diversity and Inclusion Symposium at ISU and then was invited by the Mayor to attend another meeting at the Chambers with the City Manager, ISU Vice President of the office of Diversity and Inclusion, some of their staff members, staff from the Octagon, and the Mayor to discuss things the City can do to help with the healing. She attended the Story County Philanthropy luncheon which is good networking. She attended a meeting with Mid Iowa Health Foundation Fellowships. Someone from United Way is going to be a fellow there; they are a strong partner. Schofer discussed the strategy we are using with various teams working on specific parts of the strategic plan. Community, Board, staff, and volunteer engagement are a big part of this strategy. She shared a visual timeline regarding the strategic plan and the progress that has been made to date. Right now everything is on track. Schofer, Barchman, and Butler attended the All Ages Drag Show along with approximately 200 members of the public. There are educational components to the program discussing what drag is and its importance. She did not witness anything inappropriate and does not feel it is in violation of our policies. Staff were present throughout the duration of the teen portion. Ames Police did patrol to make sure there weren't any issues with performers or attendees leaving. There were not any protestors in attendance. She also discussed our background check procedures which presently are to preform background checks on our volunteers that are alone with individuals, not performers who are supervised by staff. We did not receive any Expression-Statement of Concern forms. Policies will continue to be reviewed as scheduled.

APLFF Report: Schofer reported that the Story County Community Foundation came and did a presentation on how the money works.

The APLFF Board would like to be a part of the strategic planning process.

They plan on having the tickets for the next Author Café available for sale by early December.

Board Education: Schofer presented information on Iowa Future Ready which is a workforce initiative that connects lowans to the training and education required for good-paying jobs. Their goal is to have 70% of lowans in the workforce (ages 25-64) have education and training beyond high school by 2025. Currently 57.6% of lowans have education and training beyond high school.

New Business:

The December Board meeting date was discussed. Glatz will be excused. There is no need to change the date.

Schofer discussed the current FTE (Full-Time Employee) request with the Board. The request to change two Youth Service Assistant position from half-time to three-quarters

time is on the City Council agenda for Tuesday, November 26. This will help to meet the needs in Youth Services including Teen room coverage and program coverage.

Trustee Comments:

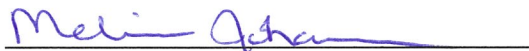
- Looft, Kluesner, Myers, and Raman thanked Schofer for all of her work.

Adjournment:

Moved by Raman, seconded by Glatz, to adjourn at 8:35 pm.

Vote on Motion: 5-0. Motion approved unanimously.

The next regular meeting will be on Thursday, December 19, 2019, at 7:00 p.m., in the Dale H. Ross Board Room, Ames Public Library, 515 Douglas Avenue.



Melissa Johannes, Library Secretary



Joanne Marshall, Board Secretary